

CONDITIONS OF USE FOR ART HALLS/ART WALLS PROGRAM AT THE SAN DIEGO COUNTY ADMINISTRATION CENTER

Purpose:

The Clerk of the Board of Supervisor's Art Halls/Art Walls program has been established to identify and support the visual arts community by offering highly visible public spaces for exhibition. This program has been developed to educate the public about art, promote its value to society, and as a means of personal expression for local artists. The primary focus of the program is to present quality artwork from a broad representation of the arts community, particularly encouraging diversity and shows by youth, seniors, and the other-abled.

This program is not open to commercial arts-related businesses or galleries, but is available to individual artists, arts guilds, schools, etc.

The Departmental designee will review the requests and slides/photos to ensure the proposed exhibition conforms with County criteria for public display, with the applicant adhering to the Department's decision. Once approved, all age groups of the general public will view the exhibitions. Those submitting approved requests will be notified to schedule an exhibition block of time. Exhibitions may be scheduled to run for one month.

General Information:

Art to be displayed will be located at the County Administration Center, 1600 Pacific Highway, North or South Hallway, San Diego, CA 92101. Exhibition area dimensions: 35 linear feet, 22 linear feet (North), and 47 linear feet, and 17 linear feet (South).

All artwork must be wall hung. Pieces must be matted and/or framed. All hardware must be attached and the piece must be ready to hang. The Department will supply hooks with a deposit cost of \$1.00 per hook, to be refunded when the exhibit is taken down. Checks are acceptable and payable to THE COUNTY OF SAN DIEGO.

Criteria for Selection:

All exhibitions are considered in terms of the following criteria, all of which need not be met for every exhibit.

- Quality of work in the medium or genre
- Reputation and/or significance of contributor
- Suitability of subject
 - Address or regional community needs and interests
 - Present emerging trends or a traditional technique
 - Historical significance
- Suitability of physical presentation

Artist's Responsibilities:

Applicants must reside in, or have a business address in San Diego County. The Board of Supervisors may request an artist or organization from outside the County be considered for an exhibition.

The artist will be responsible for matting, framing, labeling, transportation to the site, installation, documentation, and removal of all artwork.

Each artist or representative of an arts organization will be required to sign the Contract Agreement before the displaying of ANY pieces of art.

Individual artists are responsible for their own insurance, as the County does not provide insurance.

The Department will be consulted, and given full name recognition on any invitation/announcement or press release that the artist/organization may generate in conjunction with the exhibition.

The artist or arts group will provide the Department with an inventory list of all pieces being exhibited with the title, dimensions, a one-line description and value.

Prices may NOT be posted with the exhibition. Each artist may, however, attach a label to the lower right corner of work stating name, phone number, title, medium and size. The artist may also hang a matted/framed resume with his/her work.

Submittal Package:

- Completed request form
- Completed County Arts in Public Buildings Agreement
- Current resume or mission statement
- Photographs or slides (not to exceed 20) of artwork labeled with your name, dimensions of artwork, topic and title of piece.
- Typed list of each photograph/slide submitted along with market value.

**WE WILL BE UNABLE TO PROCESS YOUR REQUEST UNTIL ALL ITEMS
HAVE BEEN RECEIVED BY OUR OFFICE.**